

GOLD MOUNTAIN COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
SPECIAL MEETING MINUTES  
Thursday December 8, 2022 @ 3:00pm

**A. Call to Order**

The meeting was called to order at 3:00pm

**B. Roll Call**

Director Bennie, Director Kogge, Director St. Pierre, Vice-President Seney and President Curtis responded to the roll call.

**C. Closed Session**

The meeting was recessed to closed session at 3:04pm

1. Public Employee Appointment - Pursuant to Gov't Code Section 54957, General Manager

The meeting was reconvened to open session at 3:43pm

2. Report from Closed Session

It was moved by President Curtis, seconded by Director St. Pierre to promote Skyler Allingham to the position of General Manager of the Gold Mountain Community Services District effective January 1, 2023, the Executive Committee is directed to complete the offer to include a 5% salary increase, and require a 4/5ths vote of the Board to terminate the General Manager. Rich McLaughlin will be retained for until January 30, 2023 for 20 hours per week to facilitate the transition. Under roll call vote all members present voted in favor.

**D. Order of Business**

1. General Manager/Staff Reports

- Grant Award – Skyler Allingham reported that the CSD had been awarded a grant from the State of California in the amount of \$190,000 for rehabilitation of well 29
- CLASS Update – Director St. Pierre explained that the Finance Committee would be meeting to complete this project
- Account Delinquencies – Rich McLaughlin reported that a current list of delinquent accounts had been provided by Cline & Associates and staff sent out letters and emails to customers earlier in the week.

2. General Manager Job Description

President Curtis explained that the job description was not complete and the item would be on the January agenda.

### 3. 2023 Board Meeting Calendar

Board Secretary Leslie Chrysler reviewed 2023 meeting dates following the calendar that was used in 2022. After a brief discussion it was the moved by Director St. Pierre, seconded by Director Bennie to hold regular meetings in 2023 on the third Friday of even numbered months at 10am. Regular meetings will be held in 2023 on February 17, April 21, June 16, August 18, October 20, and December 15. All members present voted in favor.

### 4. Bank Account Check Signers

Board Secretary Leslie Chrysler explained that due to changes on the Board and staff the Plumas Bank Accounts would need to have the authorized signers revised.

After a brief discussion, it was moved by Vice-President Seney, seconded by Director St. Pierre to authorize the following signers on the accounts effective January 1, 2023:

Gordon Bennie	Kim Seney
Kathy Kogge	Rene St. Pierre
Skyler Allingham	Joleen Cline

Under roll call vote all members present voted in favor.

### 5. Board Meeting Legislative Changes

Director Bennie updated the Board on changes to board meeting regulations that will take effect on January 1, 2023 in compliance with SB 2449. Following a brief discussion, it was the consensus of the board to direct staff to prepare a Resolution for formal adoption of the provisions of AB 2449.

### 6. Fire Services Contract

President Curtis updated the Board on the status of the Fire & EMS contract with Beckwourth Fire Department. She explained that the contract had been reviewed by the CSD legal counsel and requested the Board authorize the Fire Committee and President to execute the contract.

It was moved by Director St. Pierre, seconded by Director Kogge to approve the contract with Beckwourth Fire in substantially the form presented subject to such changes as are approved by the General Manager and Legal Counsel and authorize the President to execute the contract on behalf of the District. Under roll call vote all members present voted in favor.

### 7. Local Emergency Services Study Group (LESSG)

President Curtis explained that in preparation for the LAFCo application necessary to form the proposed new fire district the District would need to provide a list of assets currently held by the District that would be transferred to the new Fire District. She outlined a list of assets she felt could be considered for transfer including equipment, real property and funds. She explained that since the District had already provided funds to assist with the formation of the district she felt it would be prudent to continue providing assistance when the new district is formed.

Director Bennie explained that he could not support providing funding to the new fire district since the CSD would be a very small part of the new entity.

After further discussion it was the consensus of the Board to schedule a special meeting on Friday January 6, 2023 at 10am to finalize a list of assets that will be provided to the proposed new Fire District.

Director St. Pierre indicated that he would need to leave the meeting early and requested the Board move on to Item 10 so he could participate in that discussion.

#### 10. Auditing Services

General Manager Rich McLaughlin reported that, as outlined in the agenda brief, the CSD had received proposals from two auditing firms each in the general cost of \$12,000. He explained that just prior to the meeting he had received an email from a third firm with a lower cost of approximately \$8,000. He noted that Joleen Cline had reached out to the third company as she has worked with them in the past.

After a brief discussion it was moved by Director St. Pierre, seconded by Director Kogge to direct staff to develop a contract for auditing services with the third auditing firm and bring it back to the Board for approval. All members present voted in favor.

Director St. Pierre excused himself from the meeting at 5:05 pm

#### 8. September 2022 Warrant Register

General Manager Rich McLaughlin explained that the September warrants had been pulled from the Consent Calendar at the last meeting due to 4 entries of checks to the NCA. He explained that the checks have not been sent out and would be voided.

It was moved by President Curtis, seconded by Vice-President Seney to approve the September 2022 warrant register with the removal of the 4 checks to the Nakoma Community Association. All members present voted in favor. Director St. Pierre was absent.

#### 9. Capacity & User Fees

General Manager Rich McLaughlin reviewed his report regarding the need to make changes and additions to capacity and user fees. He requested the Board authorize the engagement of Hansford Economic Consulting to assist with development and implementation of the fees pursuant to Prop 26. After a brief discussion it was the consensus of the board members present to engage Hansford for the project.

#### 11. Board Member Recruitment

Vice-President Seney reported on the efforts to find a new board member. She noted that there were still a few individuals that she would be speaking with and requested other Board members let her know if they had any prospective candidates.

## 12. Director Updates

Director Bennie noted that he is still working on a report from the Fire Workshop, noting it will be a discussion at the January 6 meeting.

Director Kogge explained that she would like to schedule a public meeting prior to fire season to allow for the community to hear about fire prevention projects for 2023.

Vice-President Seney presented plaques to President Cary Curtis and General Manager Rich McLaughlin honoring their service to the district.

## **E. Adjournment**

The meeting was adjourned at 5:34 pm.