

This brief is being provided to inform the Board, staff and public of the details of an agenda item that requires action from the Board. The President of the Board will provide board members, staff, and the public the opportunity to ask questions about this topic when this agenda item is announced.

Date: Friday July 8th, 2022

Originator: Gordon Bennie.

Purpose: Board Action List and Dashboard

Supporting Documents Included:

Yes : template and fully working dashboard for Board members Actions Only

Desired Action by the Board:

Board action to Approve or Reject or delay

1. **Description:**

To add a track and record Action lists for all GMCS D Board actions.

2. **Reason for Recommended Board Action - (Consider compliance, cost savings, fixing a problem):** The current templates do not support track and trace OF Board members actions or give a clear indication of all outstanding actions which have not been completed or closed out. Therefore, the board does not close out in a timely manner all actions. Also, by adding a working document in Realtime i.e., a dashboard. Board members will have visibility of actions which have been assigned to them.

3. **Anticipated Impacts to the District (negative and/or positive) - (Consider financial impact, change in procedures, customer and staff communication and effect if recommendations are not adopted):**

No impact at this stage as this is a proposed changed, Effect will be completion of all outstanding actions in a timely manner allowing the board to become more affective with a lower workload.

4. **Anticipated Impacts to the Customer – Standby, Residential, Commercial:**

Has no negative Impact to GMCS D customers.

5. **Recommendation (s): Proposal only**

