

## **Administrative Manager Report**

**May 15<sup>th</sup>, 2020 – Board Meeting**

### **Completed:**

- 4<sup>th</sup> Quarter billing
- Customer contact forms
- Website – Now Live
- Two new checking accts Plumas bank
- Cal Warn Register
- Job Advertisements
- Computer System Software Upgrades
- Brown Act Webinar
- State Controllers report
- Fire Fund Payroll Reimbursement
- SSO Reporting

### **Upcoming Projects:**

- Statement of Facts – CA
- Clerk Training Register
- Draft Negotiated Contract Form
- Lot Comparison Project
- 2020/21 Budget
- 2020/21 County Tax Roll
- 2020/21 Fire Tax

**Gold Mountain CSD Field Report**  
**For work done in April 2020**  
**By Skyler Allingham**

**New Water Wells Update #36 & #37**

1. Well 36 Sunburst 25 GPM 59K
2. Well 37 Deer Trail 40 GPM 59K  
Well 37- will not need filter plant

**Small Project Spring Work.**

1. Two new Leach Field monitoring wells will be drilled in May
2. New road dirt work Booster Station #1 and Cross Connection work
3. Replaced Sewer Gate valves -3 New Valves Done March 31
4. Flow Test New Fire Hydrant at. Dream Maker & Red Sky
5. Install Air relief valve goose necks in entire water system
6. Asphalt Repair from Small Projects

**Septic Tanks**

1. Complete septic tank inspection program for 2020
2. Only 1 Sewer control panel is left to be moved outside of houses

**Reports Done**

1. 1<sup>st</sup> Qtr. Report CRWCQB - California Regional Water Quality Control Board
2. 2019 (CCR) Consumer confidence report
3. 2019 (EAR) Electronic annual report