This brief is being provided to inform the Board, staff and public of the details of an agenda item that requires action from the Board. The President of the Board will provide board members, staff, and the public the opportunity to ask questions about this topic when this agenda item is announced.

**Date:**January 10, 2022

**Originator:** Cary Curtis and Kim Seney

**Purpose**: Add Policy #1005 Association Membership and Retire Policy #4080 Membership in Associations

**Supporting Documents Included: Yes / No** Yes – proposed new policy as well as current policy recommended for retirement below

**Desired Action by the Board:**

First reading by the board of new Policy #1005 Association Membership. The board may choose to waive the second reading and adopt recommendation as presented. Retire current policy #4080 Membership in Associations. Each action requires a 3/5th majority affirmative vote of the entire membership of the board to adopt this policy.

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1. **Description:** Policy #4080 Membership in Associations was adopted in March, 2007 and it is recommended that it be retired. Theproposed new policy #1005 updates the current Policy regarding the Association Memberships to reflect current CSDA recommended language.
2. **Reason for Recommended Board Action -** (*Consider compliance, cost savings, fixing a problem*): The CSDA template was used to add and modify language for clarity and readability.
3. **Anticipated Impacts to the District (negative and/or positive) -** (*Consider financial impact, change in procedures, customer and staff communication and effect if recommendations are not adopted*): None
4. **Anticipated Impacts to the Customer –** *Standby, Residential, Commercial***:** No impact.
5. **Recommendation (s):** Review, Discuss, Waive 2nd reading and adopt the proposed new GM CSD Policy #1005 Association Membership as presented. Retire current policy #4080.

**PROPOSED   
NEW POLICY TITLE: Association Memberships**

**NEW POLICY NUMBER: 1005**

Purpose: This policy sets forth the rules for membership in associations and establishes who may represent the District.

1005.1 Appropriate Memberships. To take advantage of in-service training opportunities, the District may hold membership in industry related associations. Board Members and staff may attend meetings of national, state, and local associations directly related to the purposes and operations of the District. Decisions to continue, discontinue, or add new memberships shall occur through the annual budget process, or out of cycle as needed.

1005.2 Appointment of Representatives. The President shall appoint Board Members as representatives and alternates, as appropriate, to serve as contacts between the District, stakeholder groups, associations and others. The representatives and alternates shall report to the Board in a timely manner on their activities involving these associations. In some cases, members may be allowed certain expenses for travel and membership in such associations. This shall be approved by the full Board.

1005.3 District Manager Memberships. The President may designate the District Manager as the appropriate representative or alternate in connection with memberships in any association. The District Manager may recommend to the President those associations or industry specific organizations with which his/her association is necessary or desired.

**CURRENT POLICY** – Recommend Retiring as the CSDA version is much broader and will better serve the District.

**POLICY TITLE: Membership in Associations**

**POLICY NUMBER: 4080**

**APPROVED March, 2007**

**4080.1** The Board of Directors of the Gold Mountain Community Services District shall ordinarily hold member­ship in and attend meetings of such national, state, and local associations as may exist which have applicability to the functions of the District, and shall look upon such memberships as an opportu­nity for in-service training.

**4080.2** The Board of Directors shall maintain membership in the California Special Districts Association and shall insure that annual dues are paid when due.

**4080.3** The Board of Directors shall maintain membership in the Plumas County Chapter of the California Special Districts Association and shall insure that annual dues are paid when due.

**4080.3.1** At the regular Board meeting in December, a member of the Board (typically the President) shall be selected to represent the District in accor­dance with said chapter's constitution/bylaws, and another member of the Board (typically the Vice President) or staff member, if appropriate, shall at the same time be selected to serve as an alternate for the representation.