

**GOLD MOUNTAIN COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS**  
**SPECIAL MEETING MINUTES - D**  
**Friday, February 25<sup>th</sup>, 2022 @ 10:00am**

**A. CALL MEETING TO ORDER:** Determination of a Quorum and Acceptance of Agenda.

The meeting was called to order at 10:07am

Present: President: Cary Curtis, Board Member: Kathryn Kogge, Financial Director Rene St. Pierre, Board Member Gordon Bennie

Vice President Kim Seney participated via Zoom

Absent: None

Staff Present General Manager; Rich McLaughlin; Via- Zoom: Administrative Manager: Tiana Bradley, Assistant General Manager/Lead Operator: Skyler Allingham

**B. RESOLUTION No. 2021/22 -08:**

General Manager McLaughlin presented for discussion and action Resolution No. 2021/22-08: A Resolution Of The Board Of Directors Of The Gold Mountain Community Services District (GMCSD) Making Findings And Determinations Pursuant To AB361 For Continued Virtual Meetings.

Financial Director St. Pierre made the motion to adopt Resolution No. 2021/22-07: A Resolution Of The Board Of Directors Of The Gold Mountain Community Services District (GMCSD) Making Findings And Determinations Pursuant To AB361 For Continued Virtual Meetings. Board Member Kogge seconded the motion. Roll Call: President Curtis – Yes, Board Member Kogge – Yes, Financial Director St. Pierre– Yes, Vice President Seney – Yes, Board Member Bennie – Yes. Motion Approved

**C. PUBLIC COMMENT:**

There was no public comment

**D. CONSENT CALENDAR**

General Manager McLaughlin removed agenda item due to the unavailability of meeting minutes.

**E. RATE STUDY REVIEW AND APPROVAL:**

General Manager and Catherine Hansford of Hansford Consulting presented a discussion of the rate study to date including the purpose, analysis, recommended changes to the District's rate structure and assessed rates. Board Members requested Ms. Hansford provide an alternative structure providing equitable rates for unconnected customers and rates that might reduce the immediate impact to non-residential customers. Ms. Hansford also address the remaining Prop 218 process and calendar for rate implementation. The board deferred a vote on the proposed rates and a public hearing date until they could review an alternative structure.

Community member Mike Callahan made public comments regarding the Districts earlier 2006 rate study and results.

Board Member St. Pierre made a motion to appoint Board Members Seney and Bennie and GM McLaughlin to review and approve the required Proposition 218 notice to owners; Board Member Kogge seconded: unanimous roll call vote (5/0).

**Board President Curtis suspended proceedings at 11:30am for a short break; and reconvened at 11:40am.**

**F. OUTSOURCING ACCOUNTING AND ADMINISTRATIVE SERVICES:**

General Manager McLaughlin presented a proposal from Cline and Associates to outsource a portion of the District's bookkeeping and administrative services due to the recent resignation of the District's Administrative Manager. Joleen Cline introduced her company and provided an overview of services. GM McLaughlin presented the plan to outsource bookkeeping and hire a part time administrator to support field operations, meter reads, reporting, and related services.

Board Member St. Pierre made a motion to authorize the GM to negotiate a 6 month contract with Cline and Associates with options to extend the contract if deemed an acceptable and workable solution; President Curtis seconded: unanimous roll call vote (5/0)

Board Member St. Pierre made a motion to authorize the GM to recruit and hire a part time administrator; President Curtis seconded: unanimous roll call vote (5/0)

Board Member Seney logged off the meeting at 1:55 PM

**G. LEACHFIELD EXPANSION:**

General Manager McLaughlin presented a plan to proceed with the expansion of the Falling Water Leachfield (FWLF) using COVID relief funds. Board Member St. Pierre made a motion to authorize the plan and funding of the FWLF expansion; Board Member Kogge seconded: unanimous roll call vote (5/0).

**H. RESOLUTION NO. 2021/22 – 09:**

General Manager presented Resolution No. 2021/22 – 09: A Resolution of The Board of Directors of the Gold Mountain Community Services District Placing In Nomination Kimberly Seney as a Member of the California Special Districts Association Board Of Directors Representing The Northern Network.

President Curtis made a motion to approve Resolution No. 2021/22-09; Board Member St. Pierre seconded: unanimous roll call vote (5/0).

**I. INTERIM BOARD SECRETARY APPOINTMENT:**

Administrative Manager proposed the appointment of GMCSO General Manager as the Interim District Secretary. President Curtis made a motion to appoint GM McLaughlin as the Interim District Secretary; Board Member St. Pierre seconded: unanimous roll call vote (5/0).

**J. ADJOURN:**

The meeting adjourned at 2:04pm.

These minutes were approved by the Board of Directors of the Gold Mountain Community Services District at the regular Board meeting on March 18<sup>th</sup>, 2022

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Cary Curtis, President

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Attest: Rich McLaughlin, Interim District Secretary