This brief is being provided to inform the board, staff, and public of the details of an agenda item that requires no action from the board. The President of the Board will provide board members, staff, and the public the opportunity to ask questions about this topic when this agenda item is announced.

**Date:** 15 Nov 2021

**Originator:** General Manager

**Purpose of Brief:** Informational Briefing

**Supporting Documents Included:** No

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1. **CalOES Power Grant Update**

* GENSETS start to arrive week of 8 November
* First progress report due to CalOES NLT 30 November – no issues to report

1. **COVID Update**

* No cases of COVID among CSD or HOA staff
* CalOSHA is following US OSHA COVID vaccine and masking policies. Currently applicable to organizations of 100 or more employees but that may change. Doesn’t dramatically change how we continue to operate other than requiring regular testing for unvaccinated employees working in doors.

1. **Grant update**

* I’m working on the SNC planning grant concept proposal, due 22 November. If successful this will lead to a complete grant package.
* Submitted small district drought preparation grant for rehabilitation of Well 29
* Preparing small district drought preparation grant for water reclamation plan
* Both IRWM and CalFire have announced new grant opportunities over the winter.

1. **Drought Developments**

* Plumas County remains Rated as D2-Severe Drought (one step below D3-Extreme drought)
* DWR and SWB appear to be issuing drought instructions on regional/water basin basis. So far no restrictions are in place for the Eastern slope of the Sierra’s north of Tahoe. I’m continuing to monitor

1. **HFT Update**

* Dan Winningham completed HFT operations on 4 November after determining the ground was too soft and muddy due to the big storm to continue work. There is a small possibility that if we return to dry conditions or the ground freezes that he might be back up to finish that last roughly 6 acres, but it is unlikely at this point. We’ll plan to pick up in the spring.
* Thanks to Mike Callahan who donated a great number of hours to walk the property, coordinate with owners, and find solutions to problem. Working together with Kyle Felker, our Forest Management consultant, we had a great team on the ground.
* HFT Results summarized below

**COST OF TREATMENT**

\* Includes $4,953 of subsidized costs to bring 13.2 private acres into treatment at an average subsidized cost of only $375 per acre.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Phase I | Phase II- | Phase III | Total |
| Common Area | 10 | 25.7 |  | 35.7 |
| Nakoma | 6 | 16.5 |  | 22.5 |
| Private |  | 6.8 | 13.2 | 20 |
| Firebreak |  |  | 22 | 22 |
|  |  |  |  | 100.2 |

**ACRES TREATED**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Phase I** | **Phase II-A** | **Phase II - B** | **Phase III** |  | **Totals** |
| CSD Cost | $ 9,465 | $ 21,161 | $ 250 | $ 21,003 |  | $ 51,879\* |
| HOA Cost | $ 9,465 | $ 21,161 | $ 250 | $ - |  | $ 30,876 |
| Nakoma | $ 6,500 | $ 7,175 | $ 12,125 |  |  | $ 25,800 |
| Private | $ - | $ 2,850 | $ 928 | $ 12,739 |  | $ 16,517 |
|  | $ 25,430 | $ 52,347 | $ 13,553 | $ 33,742 |  | $ 125,072 |

1. **Staff Developments**

* Tiana has obtained her Notary Certification. She will complete all CSD related Notary actions and is available to complete other notary actions for fee.
* Shaw engineering is going to sponsor Skyler in achieving a practical engineering certificate

1. **Other Ongoing Initiatives**
2. Waiting on LAFCO feedback on our draft Municipal Service Review (MSR)
3. Completed preliminary engineering on following projects:
   1. Well 29 rehabilitations
   2. Falling Water leach field expansion
   3. Falling Water reclamation plant
   4. High elevation water tank
4. Developing a Water & Sewer Owners Guide for distribution and posting
5. Work with staff to implement an updated CSD Welcome package for new homeowners, new property owners, and institutional property owners.
6. Risk Mitigation Project –responses to priory risks identified in the District’s risk review.
7. Developing procedural manuals for both administrative and operational procedures