

**AGENDA ITEM #      BOARD MEMBER RECRUITMENT & RECOMMENDATION BOARD REVIEW AND ACTION**

This brief is being provided to inform the Board, staff and public of the details of an agenda item that requires action from the Board. The President of the Board will provide board members, staff, and the public the opportunity to ask questions about this topic when this agenda item is announced.

**Date:** November 15, 2021

**Originator:** Executive Committee – Cary Curtis and Kim Seney

**Purpose:** Apprise the board of applications received to fill open board seat and open board discussion and action to select a candidate to fill the position

**Supporting Documents Included:** Yes – 2 Supporting documents. 1) Application from Gordon Bennie and 2) Application from Gary Lachine.

**Desired Action by the Board:**

Review Executive Committee outreach recruitment process, hear Committee recommendation. Take action to select a candidate to fill the open board seat.

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1. **Description:**

The CSD board has been actively engaged with board member recruitment that began at the June 27, 2021, Annual Community Meeting hosted by the Nakoma Community Association. At this meeting, community members were informed about upcoming board positions that would expire December 2021 and encouraged community members who are registered voters in the community to engage by running for one of the expiring terms.

After the resignation of board member Marty Heinrich on September 11, 2021, the CSD released two community announcements of the open board seat and posted the announcements at the Portola and Clio post offices. The announcements directed interested registered voter community members to respond to the CSD office with their interest. The office did not receive responses to these announcements.

The CSD Executive Committee then formulated an outreach process to gain applications for the position. The Committee developed a package that consists of suggested email verbiage, and a questionnaire/application. The created templates are now available for future outreach efforts. A recent report of registered voters obtained from the Plumas County Voter Registrar office and who are within the service area of GMCSD was vetted by the Executive Committee. The Committee agreed to first contacting those who have not previously served and those that have previously expressed interest in CSD meetings and follow the CSD. In all, the Committee reached out and spoke to thirteen of the fourteen individuals identified. From this outreach, the Committee received two completed applications, which are public record documents and attached for review.

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2. **Reason for Recommended Board Action - (Consider compliance, cost savings, fixing a problem):**

The Executive Committee had completed their due diligence and brings to the board two qualified applicants to fill the current open board seat, with a term expiring on December 3, 2021.

3. **Anticipated Impacts to the District (negative and/or positive) - (Consider fiscal impact, change in procedures, customer and staff communication and effect if recommendations are not adopted):**

There are no negative impacts. Filling open board positions and maintain a full board of directors is a mandate of the board and enhances the board's ability to effectively govern the district and provide for the services required of the district.

4. **Anticipated Impacts to the Customer – Standby, Residential, Commercial:**

The newly created process and documentation helps in a positive way when reaching out to community members when an open board position occurs.

5. **Recommendation (s):**

- a) The Executive Committee recommends that the Board review both candidate applications.
- b) The Executive Committee recommends the board act at their November 15, 2021, meeting by appointing one of the two applicants to complete the existing term of the open seat which expires on December 3, 2021.
- c) In addition, the Executive Committee recommends that the Board take action to appoint the selected candidate to an additional two-year term which expires December 3, 2023.

**Board Seat Vacancy Announcement:**

GOLD MOUNTAIN COMMUNITY SERVICES DISTRICT NOTICE OF BOARD VACANCY The Gold Mountain Community Services District has a vacancy on its Board of Directors to complete a term which ends in December 3rd, 2021.

Interested persons who are registered voters in the District should apply with a letter stating his/her interest and qualifications to the CSD Administrative Manager, Tiana Bradley. Tiana can be reached at 530-832-5945, Post Office Box 5, Clio, CA 96106 or at [infogmcsd@gmail.com](mailto:infogmcsd@gmail.com) The Board intends to make an appointment at a regularly scheduled board meeting in the near future.

Tiana Bradley Administrative Manager.