

**GOLD MOUNTAIN COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**

**Monday, July 19<sup>th</sup>, 2021 @ 10:00am**

**A CALL MEETING TO ORDER:**

The meeting was called to order at 10:04am

Board Present Via- Zoom: President: Cary Curtis, Board Member: Kathryn Kogge, Board Member Marty Heinrich, Financial Director Rene St. Pierre

Absent: Vice President: Kim Seney

Staff Present Via- Zoom: General Manager: Rich McLaughlin, Administrative Manager: Tiana Bradley, Assistant General Manager/Lead Operator: Skyler Allingham,

**B CONSENT CALENDER:**

**Minutes:** Approval of May 27<sup>th</sup>, 2021 Regular Meeting Minutes & June 14<sup>th</sup>, 2021 Regular Meeting Minutes & July 1<sup>st</sup>, 2021 Special Meeting Minutes

**Warrant Registers:** Approval of June 2021 Warrant Registers.

Board Member Heinrich made the motion to adopt the "Consent Calendar", Board Member Kogge seconded the motion. **Roll Call:** President Curtis – Yes, Board Member Kogge – Yes, Financial Director St. Pierre– Absent, Board Member Seney – Absent, Board Member Heinrich – Yes, Motion Approved

**C PUBLIC COMMENT:**

There was no Public Comment

**D REPORTS:**

1. **GENERAL MANAGER'S REPORT:**

Discussion Item – No Action Required

**Financial Director St. Pierre arrived at 10:13am**

2. **FIELD REPORT:**

Discussion Item – No Action Required

3. **DIRECTORS' REPORTS:**

Discussion Item – No Action Required

4. **ADMIN REPORT:**

Discussion Item – No Action Required

5. **FIRE COORDINATOR REPORT:**

Discussion Item – No Action Required

6. **CORRESPONDANCE TO THE BOARD OF DIRECTORS:**

Discussion Item – No Action Required

7. **FIREWISE COMMITTEE REPORT:**

Discussion Item – No Action Required

**E OLD BUSINESS:**

1. **DISTRICT TRANSPARENCY CHALLENGE:**

President Curtis debriefed the board on latest updates on the District Transparency Challenge Certification through CSDA. She reported that Tiana and Cary met to review the Challenge requirements and broke out tasks and assignments. A timeline was created to complete requirements of the Challenge with a submittal due date to CSDA of Nov. 30, 2021. The Policy Committee anticipates that all 9 required Policies will be presented to the Board for a first reading or approval by the August 9, 2021 board meeting, with a target date for completion of this task by Sept. 20, 2021. No further action was required

2. **EMERGENCY SERVICES STUDY GROUP:**

President Curtis debriefed the board on the latest updates on the possible fire agency consolidation. She reported that a letter of withdrawal was received from C-Road CSD. There was an effort underway to meet with County Supervisor, Jeff Engel to discuss the group's effort and the potential impact to C-Road if the reorganization effort is successful. The withdrawal by C-Road would potentially create an unserved area if C-Road is unable to contract with another fire agency. The feasibility study request for proposal has been released to consulting agencies. No further action was required.

3. **EASTERN PLUMAS RURAL FIRE PROTECTION DISTRICT REPORTING METRICS:**

President Curtis debriefed the board on the latest initiative on Eastern Plumas Rural Fire Dept. Reporting Metrics. After meeting with Jeanne Graham, Chair of the EPRFPD Board, President Curtis reported that the District is now receiving improved incident callout detail. Additionally, there has been improvement in communications between EPRFPD and GMCSD. No further action was required.

**F NEW BUSINESS:**

1. **BUDGET REPORT & FINANCIALS FOR JUNE 2021:**

Financial Director St. Pierre made the motion to accept the Budget Comparison & Financial Reports for June 2021; Board Member Kogge seconded the motion. **Roll Call:** President Curtis – Yes, Vice President Seney – Absent, Financial Director St. Pierre– Yes, Board Member Kogge – Yes, Board Member Heinrich – Yes, Motion Approved

2. **RESOLUTION No. 2021/22 -01.**

Administrative Manager Bradley presented for discussion and action Resolution No. 2021-22-01 Requesting Collection of Charges on the County Tax Roll for approval.

Financial Director St. Pierre made the motion to adopt Resolution No. 2021-22-01 Requesting Collection of Charges on the County Tax Roll. Vice President Kogge seconded the motion. **Roll Call:** President Curtis– Yes, Financial Director: St. Pierre – Yes, Board Member Kogge –Yes, Vice President Seney – Absent, Board Member Heinrich – Yes. Motion Approved

3. **RESOLUTION No. 2021/22 – 02**

Administrative Manager Bradley presented for discussion and action Resolution No. 2021-22 - 02 Electing to place Delinquent Charges and Penalties on the County Tax Roll for approval board may consider taking action to disconnect service.

Financial Director St. Pierre made the motion to adopt Resolution No. 2021-22 - 02 Electing to place Delinquent Charges and Penalties on the County Tax Roll. Board Member Kogge seconded the motion. **Roll Call:** President Curtis– Yes, Financial Director: St. Pierre – Yes, Board Member Kogge –Yes, Vice President Seney – Absent, Board Member Heinrich – Yes. Motion Approved

4. **PUBLIC HEARING AT 10:00AM –PARCEL LIENS TO GO ON THE PLUMAS COUNTY TAX ROLL:**

Administrative Manager Bradley presented for discussion and action the Public Hearing for placement of District liens on the Plumas County tax roll for the following parcels. These totals included quarterly charges, penalties, and interest charges.

|             |          |
|-------------|----------|
| 131-110-025 | 578.84   |
| 131-250-004 | 517.60   |
| 131-350-031 | 787.41   |
| 131-290-009 | 787.60   |
| 131-200-017 | 1,629.16 |

Financial Director made the motion to place APN# 131-110-025, 131-250-004, 131-350-031, 131-290-009, 131-200-017 on Plumas County Tax Roll. Board Member Kogge seconded the motion. **Roll Call:** President Curtis– Yes, Financial Director: St. Pierre – Yes, Board Member Kogge –Yes, Vice President Seney – Absent, Board Member Heinrich – Yes. Motion Approved

5. **RESOLUTION No. 2021/22 -03:**

Administrative Manager presented for discussion and action Resolution No. 2021-22-03 confirming a Fire Tax rate increase of 2% for the 2021-22 year for approval.

Financial Director St. Pierre made the motion to adopt Resolution No. 2021-22-03 confirming a Fire Tax rate increase of 2% for the 2020-2021 year. Board Member Heinrich seconded the motion. **Roll Call:** President Curtis– Yes, Financial Director: St. Pierre – Yes, Board Member Kogge –Yes, Vice President Seney – Absent, Board Member Heinrich – Yes. Motion Approved

6. **DELIQUENCIES REVIEW:**

Administrative Manager Bradley reviewed the 2020/21 delinquency report. As of June 2021, the overall outstanding Accounts Receivables totaled \$17,968.86 for a total of 31 delinquent accounts. No further action was required.

7. **POLICY 1035: “CONFLICT OF INTEREST”:**

President Curtis presented for discussion and action revised GMCS D Policy 1035: “Conflict of Interest”.

Financial Director St. Pierre made the motion to waive the second reading of P GMCS D Policy 1035: “Conflict of Interest”. Board Member Heinrich seconded the motion. **Roll Call:** President Curtis– Yes, Financial Director: St. Pierre – Yes, Board Member Kogge –Yes, Vice President Seney – Absent, Board Member Heinrich – Yes. Motion Approved

Financial Director St. Pierre made the motion to adopt GMCSO Policy 1035: "Conflict of Interest". Board Member Heinrich seconded the motion. **Roll Call:** President Curtis– Yes, Financial Director: St. Pierre – Yes, Board Member Kogge –Yes, Vice President Seney – Absent, Board Member Heinrich – Yes. Motion Approved

8. **POLICY 1030: "CODE OF ETHICS":**

President Curtis presented for discussion and action revised GMCSO Policy 1030: "Code Ethics".

Board Member Heinrich made the motion to waive the second reading of GMCSO Policy 1030: "Code Ethics". Board Member Kogge seconded the motion. **Roll Call:** President Curtis– Yes, Financial Director: St. Pierre – Yes, Board Member Kogge –Yes, Vice President Seney – Absent, Board Member Heinrich – Yes. Motion Approved

Board Member Heinrich made the motion to adopt GMCSO Policy 1030: "Code Ethics". Board Member Kogge seconded the motion. **Roll Call:** President Curtis– Yes, Financial Director: St. Pierre – Yes, Board Member Kogge –Yes, Vice President Seney – Absent, Board Member Heinrich – Yes. Motion Approved

9. **POLICY 2425: "PUBLIC RECORDS":**

President Curtis presented for discussion and action new GMCSO Policy 2425: "Public Records".

Financial Director St. Pierre made the motion to waive the second reading of GMCSO Policy 2425: "Public Records. Board Member Heinrich seconded the motion. **Roll Call:** President Curtis– Yes, Financial Director: St. Pierre – Yes, Board Member Kogge –Yes, Vice President Seney – Absent, Board Member Heinrich – Yes. Motion Approved

Financial Director St. Pierre made the motion to adopt GMCSO Policy 2425: "Public Records Board Member Heinrich seconded the motion. **Roll Call:** President Curtis– Yes, Financial Director: St. Pierre – Yes, Board Member Kogge –Yes, Vice President Seney – Absent, Board Member Heinrich – Yes. Motion Approved

10. **GMCSO LAFCO FIRE TAX MEETING:**

President Curtis debriefed the board on the GMCSO LAFCO Fire Tax Meeting with Jennifer Stevenson on 8/24/21. This meeting was held to discuss how the GMCSO Fire Tax could be impacted with the formation of a new Fire District. No further action was required.

11. **BOARD MEETING SCHEDULE REVISIONS:**

The Board meeting dates and times were modified for the 2021/22 fiscal year were approved for the following:


Monday, September 20th, 2021 – 10:00am

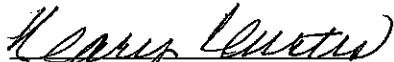
- Monday, November 8th, 2021 – 10:00am
- Monday, January 10th, 2022 – 10:00am
- Monday, March 14th, 2022 – 10:00am
- Monday, May 16th, 2022 – 10:00am

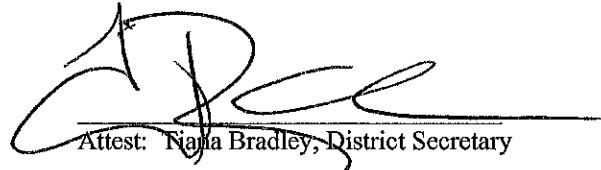
G. **ADJOURN:**

The meeting adjourned at 12:16pm.

These minutes were approved by the Board of Directors of the Gold Mountain Community Services District at the regular Board meeting on September 27<sup>th</sup>, 2021.

 In compliance with the Americans with Disability Act, if you are a disabled person and you need disability-related modifications or accommodations to participate in this meeting, then please contact District Secretary at 530-832-5945. Request must be made as early as possible, and at least one full business day before the start of the meeting.

  
Cary Curtis, President

  
Attest: Niana Bradley, District Secretary

