



2022/2025 ORGANIZATIONAL OBJECTIVES

Operational Reliability

- **Fortify Administrative Functions**
 - Establish best practices for administrative functions;
 - Document processes and procedures
 - Update Admin function Job Description
- **Fortify Wastewater Management Operations**
 - Complete Leach Field Expansion project initiated in 2021/22 and Monitor for Performance
 - Reclamation Water Treatment Project (Target Groundbreaking Spring 2023):
 - Develop Plan for treatment plant
 - Assess impact to overall District operations
 - Identify funding needed and sources
 - Establish project plan
- **Safeguarding Resources**
 - Manage Fire Protection and Emergency Services Contract. Conduct annual performance against contract review
 - Install Dancing Bear Fire Hydrant
 - Forest Management – In partnership with HOA, identify, scope and implement Forest Management projects within budget
- **Operational Safety**
 - Manage quarterly safety training, acknowledged by all impacted staff
- **Improve Financial Health of District**
 - **Fees (Prop 26) Project**
 - Identify activities where Fees are, and are not, currently billed;
 - Propose New Fee Structure to Board for Approval; and
 - Implement Fees (Employee Training, Customer Communications, Required Postings, Billing Process, Receivable Tracking, etc.)
- **Organizational Development**
 - Hire and transition General Manager
- **Delight the Customer**
 - Provide excellent and reliable water, sewer and emergency response services to District customers