This brief is being provided to inform the board, staff, and public of the details of an agenda item that requires no action from the board. The President of the Board will provide board members, staff, and the public the opportunity to ask questions about this topic when this agenda item is announced.

**Date:** 27 Sept 2021

**Originator:** General Manager

**Purpose of Brief:** Informational Briefing

**Supporting Documents Included:** No

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1. **Well Update**

* Well 37 is now online and is currently primary well supporting system
* Well 36 is hibernated and remediation of adjacent properties is complete
* Wells 17 and 33 in resting status
* Well 29 – grant request in to rehabilitate and add water storage

1. **Rate Study Update**

* Post Card went out to community announcing rate study – no response received
* Tiana and I have provided Hansford Consulting with all documents and information requested
* Catherine Hansford finishing other projects and has been on international travel

1. **CalOES Power Grant Update**

* Generators and propane tanks on order.
* Rented mini-excavator to prepare GENSET pads
* Cut in road to BS 2 to allow access to existing pad
* Pads for BS 3, 4, 5, & 6 poured the week of 9/20
* Pads for BS 2 & 7 to be poured within next two weeks
* First progress report due to CalOES on 31 October – no issues to report

1. **COVID Update.**

* HOA employee test positive for COVID
* Awaiting test results for other HOA employee.
* As our filed crew shares spaces with NCA maintenance team, this constituted an exposure in the workplace. Per CalOES, all our field workers are getting tested, and we’ve place restrictions on field employees entering the admin office.

1. **Grant update**

* Failed to get an award on CalFire Round 1 – told to resubmit for Round 2 when announced
* SNC planning grant – told to expect further instructions for November submittal
* Submitted small district drought preparation grant for rehabilitation of Well 29
* Preparing small district drought preparation grant for water reclamation plan
* Planning to submit a grant under expected all district drought preparation program for high elevation water tank
* We did not have a project that qualified under last round of prop 1 grant funding
* Expect further grant opportunities over the winter

1. **Drought Developments**

* Plumas County remains Rated as D2-Severe Drought (one step below D3-Extreme drought)
* DWR and SWB appear to be issuing drought instructions on regional/water basin basis. So far not restrictions in place for Eastern Plumas

1. **HFT Update**

* HFT Phase I – complete on budget and on schedule
* HFT Phase II – 75% complete, on budget, slightly behind schedule due to red flag days and equipment difficulties
* HFT Phase III – Fire break and southern boundary in planning phase – proposed funding from Fire Break reserves. Invited adjacent property owners that could benefit from HFT to do their lots at a subsidized rate of $750 per acre.
* In conjunction with CSD/NCA common area work, Nakoma Resort has authorized $20k to treat adjacent Nakoma lots – in addition to $6.5k in Phase 1
* Phase IV? I have list of property owners interested in HFT work. Kyle will be visiting each parcel to make an assessment as to whether they need HFT or HFR hand work. Kyle has a lead on hand crews that need work.
* HFT Road Project – working to get our HFT contractor together with Buzz to seen about treating the edges of district roads out to 15’ either side. No budget for this but if NCA agrees, they may be looking for a CSD workshare as this would be unbudgeted road work.

1. **Other Ongoing Initiatives**
2. Completed a revised draft district Municipal Service Review (MSR) for submission to LAFCO and for use in or Fire Services Consolidation initiative (last MSR in 2011)
3. Participated Consolidation initiative RFP preparation, proposal review, and interviews.
4. Completed preliminary engineering on following projects:
   1. Well 29 rehabilitations
   2. Falling Water leach field expansion
   3. Falling Water reclamation plant
   4. High elevation water tank
5. Developing a Water & Sewer Owners Guide for distribution and posting
6. Work with staff to implement an updated CSD Welcome package for new homeowners, new property owners, and institutional property owners.
7. Risk Mitigation Project –responses to priory risks identified in the District’s risk review.
8. Developing procedural manuals for both administrative and operational procedures
9. Redistricting and voter rights (back burner) – as our District boundaries did not change with the census, this should be a simple administrative action.