This brief is being provided to inform the board, staff and public of the details of an agenda item that requires no action from the board. The President of the Board will provide board members, staff, and the public the opportunity to ask questions about this topic when this agenda item is announced.

**Date:** September 27, 2021

**Originator:** Cary Curtis/Tiana Bradley

**Agenda Topic Title**:  **CSDA Transparency Challenge**

**Purpose of Brief:**  Provide update on work in progress for the Transparency Challenge

**Supporting Documents Included:** Yes. Spreadsheet of requirements and status

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1. **Agenda Topic Brief or Update:**

On Sept. 14, Tiana and Cary met to refine the selection of requirements where multiple option are available. A spreadsheet (attached), of all the requirements has been developed to assist with tracking and the timeline was reviewed and updated. Most of the work falls on Tiana to post the required documents on the website.

Progress:

* Submitted application to CSDA to participate.
* Developed recurring meetings to move tasks forward.
* Reviewed Challenge requirements and assigned tasks.
* The board has adopted all required polices except for the Financial Reserves policy.
* Developed a tracking sheet of all requirements and refined timeline.

1. **Anticipated Impacts to the District -** (*Consider financial impact, change in procedures, customer, and staff communication*):

The Challenge would serve as a confirmation and commitment of transparency in the District.

1. **Anticipated Impacts to the Customer –** *Standby, Residential, Commercial***:**

Will build additional customer confidence that the District operates in a transparent manner.

1. **Next Steps for this Topic**: Continue to work the plan to meet milestones and report back to the board on progress.